

Registered in Wales No. 15805509

Registered Address: -

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Job Application Form

Personal Information *All applications are treated with confidentiality

Title:	Mr, Mrs, Ms, Miss, Other: (circle)	Address:
Full Name:		
Tel No:		
Mobile:		
E mail:		
		Post Code:

	Yes	No		Yes	No
Are you over 18yrs of age?			Do you hold a current driving licence?		
Are you a registered U.K Citizen?			Do you have access to transport?		
Do you hold a British passport			Please state what languages you speak:		
Do you require a work permit?					
Gender: Male / Female / Other:			Ethnicity:		

Job you are applying for	Carer/ support/ admin role etc

Employment History-Please provide details of your current/previous employment, please list the previous five years only***

From	To	Employer/Address	Position held	Salary	Reason for leaving
		Name: Address:			
		Name: Address:			
		Name: Address:			
		Name: Address:			
		Name: Address:			

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***Please use a separate sheet if necessary and label "Employment Continued"**

Availability- * times are guidelines only and not exact shift lengths or patterns

Please State Hours Required	Part Time Up to 20 hours		Full Time Up to 37 hours	
Shifts Required	Morning		Evenings	
			Nights	
				Weekends

Please state the times you will be available for work:			
	Yes	No	Times Available:
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

*** The above availabilities are used as a guideline only and do not constitute an exception to emergency cover when required; please only complete the times available as this will be your working pattern.**

Job Experiences

Have you ever gained care experience within any of the following sector?

	Yes	No	How many Years
Nursing Home			
Domiciliary/ community care			
Residential Care			
Caring for family			

Please state below if you have had experience of care work:

	Yes	No		Yes	No
Bath/strip washing / shower			Catheter bags		
Bath aids			Hoists		
Shaving			Stoma care		
Hair care			Dementia		
Denture care			Terminal illness		
Dressing / Undressing			Challenging behaviour		
Commodes			Mental health		
Assisting with feeding/peg			Learning difficulties		
Assisting with medication			Physical disabilities		
Sensory disabilities			Diabetes		

Qualifications/Training - Please list all relevant care qualifications: (e.g., Key skills, NVQ's, QCF, RN, RMN etc)

Qualifications	Awarding Body	Date obtained

What do you feel you have gained from the training undertaken? (relevant to the role) * Please continue to use a separate sheet if necessary?

HEALTH DETAILS

It is necessary to obtain the following medical information to ensure that the employee's health & safety whilst at work is protected at all times and the company does not discriminate on the grounds of Disability. The information that you will provide is considered to be and will be treated as sensitive and highly confidential. It will be stored securely by our Data Protection Policy.

	Yes	No	Details
Are there any medical conditions we should be aware of that may prevent you or make it difficult for you to carry out manual handling procedures or impact your role as a care supporting staff to clients?			

Please list all absences from work in the past 12 months including reasons and the time (days, month) in total you were absent:

Please specify any special arrangements you will need to attend an interview:

The information is complete to the best of my knowledge. I consent to a medical examination if required. I understand that in the event of providing misleading or false information about my employment history, failure to disclose medical information or provide misleading or false medical information could result in disciplinary action including dismissal.

Criminal Convictions Disclosure

The position you are applying for is exempt from the Rehabilitation of Offenders Act 1974. This means you must not withhold information about any convictions, even if they are considered 'spent' for other purposes.

The Health & Social Care Act 2008 mandates D'Elevated Limited to conduct Criminal Record Checks on all prospective and current employees who will have access to vulnerable adults. As a prospective or current employee, you must promptly inform D'Elevated Limited if you have been found guilty of any criminal offence, cautioned, or have a pending hearing in the future. Please be aware that all cautions, convictions, and offences will be visible on your Criminal Records Check."

Have you been found guilty of a crime(s)?	Yes		N o	
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If yes –Please specify in the section below

Date Offence Occurred	Nature of Conviction

Have you undertaken a (DBS) Criminal Record Check before?	Yes / No (If yes please state by whom the reason and the date obtained)

Are you aware of any current social care or CIW, or Police enquiries, regarding any allegations made against you, which could have a bearing on your suitability for the post you are applying for?
Yes / No

(If you answered yes please detail all relevant information below)

Have you ever been subject to disciplinary action from a previous or present employer?	Yes / No (If yes- Please state the reason)

Have you ever been dismissed from a previous or present employment?	Yes / No (If yes- Please state the reason)

Professional Referees(References from family members or friends will not /cannot be accepted.)

Referee One
(Must be your current or most recent employer)

Title:	Mr, Mrs, Ms, Miss, Other:	Company Name & Address: Post Code:
Full Name:		
Tel No:		
E mail:		
Position held:		

Referee Two

Title:	Mr, Mrs, Ms, Miss, Other:	Company Name & Address: Post Code:
Full Name:		
Tel No:		
E mail:		
Position held:		

Referee Three

Title:	Mr, Mrs, Ms, Miss, Other:	Company Name & Address: Post Code:
Full Name:		
Tel No:		
E mail:		

Position held:		Post Code:
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* D'Elevated Limited reserves the right to contact any previous employer regarding your suitability for this post

Please use this section to explain why you believe you are suitable for the position and what benefits you would bring to the role and the company if you were successful.

Data Protection

"Under the Data Protection Act 1998 ('The Act'), we must inform you and seek your consent for processing personal data provided on this form. The Data Controller is 'D'Elevated Limited Agency.'

The purpose of processing your personal data is to assess your skills, suitability, and eligibility for work. Your data may be shared with statutory bodies, such as Local Authorities, and may be retained after your employment ends to comply with current legislation. Please sign to consent to data processing by the company."

Declaration

I consent to the company processing all or any personal data supplied by me on this form and to the disclosure and transfer of such personal data. I declare that all information given is to the best of my knowledge true and correct. I also understand that any false/incorrect information given will result in rejection as a candidate for the applicant or termination if employment commences.

D'Elevated Limited is authorised to obtain references to support this application. D'Elevated Limited and referees are not liable for any issues resulting from giving and receiving information.

Name: _____

Signed: _____

Date: / /

Please note that only application forms that are completed in full will be considered for shortlisting.

**Once completed in full return your application form to:
support@delevated.co.uk**